



APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER
TOWN CLERK
2255 BASELINE ROAD
GRAND ISLAND, NEW YORK 14072

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD: _____

Signature

Date

Representing

Mailing Address

Phone

FOR AGENCY USE ONLY

Approved _____

Denied _____

Record of which this agency is Legal Custodian cannot be found _____

Record is not maintained by the Agency _____

Signature

Title

Date

.....

NOTICE: You have a right to appeal a denial in writing seven days of receipt of an appeal.

I hereby appeal:

Signature

Date